



## BACKGROUND INVESTIGATION AUTHORIZATION

To the Employment Applicant:

As part of our employment screening and selection procedures, GEM Recruiting may require a background investigations be conducted on all finalist candidates.

This investigation may be completed before an offer of employment can be extended. The objectives of the background investigation are to verify information provided during the application and interviewing process and to help solidify a good job match.

A date of birth is needed to process your background investigation. It is intended solely for that purpose and will not be considered in making a hiring decision.

**Birth Date and Year:** \_\_\_\_\_

**SS#:** \_\_\_\_\_

**Have you ever applied for a SS# under a different name. If yes provide name/number**

\_\_\_\_\_

**Driver's License Number:** \_\_\_\_\_ **State:** \_\_\_\_\_

**List of Address's for the last five years:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I authorize GEM and its agents to investigate my background as it pertains to employment considerations. This may include investigation of past employers, personal references, educational institutions, criminal records, motor vehicle records, and information contained in public records. I release all such persons and sources from any liability or damages on account of having furnished such information.

If requested, I voluntarily consent to collection of specimens for the purpose of testing for illegal drugs. Pursuant to the Fair Credit Reporting Act, I understand a credit report may be obtained about me for employment purposes.

I authorize that a telephonic facsimile (FAX) or photocopy of this authorization be accepted with the same authority as the original.

My present employer may be contacted: Please indicate **YES** \_\_\_\_ or **NO** \_\_\_\_\_

For reference purposes provide any and all other names you have used or are known by:

\_\_\_\_\_

*My signature certifies that I have read, understand and agree with the above statements.*

**Signature of Applicant** \_\_\_\_\_

**Printed Name of Applicant** \_\_\_\_\_

**Position Applied For** \_\_\_\_\_

**Date:** \_\_\_\_\_